

FOURTH QUARTER MONITORING AND EVALUATION REPORT



NORTH GONJA DISTRICT ASSEMBLY

@ JANUARY 2022

NORTH GONJA DISTRICT ASSEMBLY

(OFFICE OF THE DISTRICT CHIEF EXECUTIVE)

In case of reply, the
number and date of this
letter should be quoted



P. O. Box 1
Daboya
Northern Region, Ghana

Our Ref:

Your Ref:.....

Date 10th December 2022

INVITATION TO FOURTH QUARTER DISTRICT M & E MEETING

You are hereby invited to the District Planning and Coordinating Unit meeting scheduled for 14th rd December 2022 at the District Assembly conference hall, for the field work to commence on the 15th – 22nd December 2022

Time: 9:00am

Agenda for district planning and coordinating unit meeting

- Opening prayer
- Chairman's welcome address
- Reading of previous recommendation
- Debriefing on purpose of monitoring and acceptance of proposed dates
- Chairman closing remarks
- Closing prayer

FOR; DISTRICT COORDINATING DIRECTOR
AMBROSE B A SALIFU
(SECRETARY)

DISTRIBUTION

ALL PM&E TEAM MEMBERS

INTRODUCTION

As part of measures towards ensuring efficiency, value for money and ascertaining the implementation status of the 2022 Annual Action Plan, the district monitoring and evaluation team embarked on a three day monitoring of all projects.

The process started with a debriefing meeting held, with twenty participants in attendance. The District Planning Officer took the team member through the purpose of the meeting, to enable the monitoring team appreciate the objectives of the Monitoring process and plan for the monitoring activity.

The District Coordinating Director welcomed the Team members and made them understand that this activity was one of the important mandates of the assembly that is anchored on it as planning authority, he therefore entreated all to take the activity serious by participating effectively.

The District Planning Officer took the team through the processes and the tools for data collection for the exercise:

PURPOSE OF THE EXERCISE

This fourth quarter Monitoring and evaluation exercise conducted was purposely to assess and ascertain progress and status of the implementation of programmes and projects as outlined in the DMTDP (2022 – 2025), **An Agenda For Jobs: Creating Prosperity And Equal Opportunity For All 2022-25**

The purpose and objectives includes;

- To ensure the implementation of planned projects and programmes and ascertain the status of development projects and programmes in the District.
- To enable stakeholders determine through evidence based information, the effects of the various interventions implemented over the medium term and the impact in terms of positively transforming the lives of all beneficiaries in the District.
- To enable the district generate reliable, valid and dependable information to the Region and National authorities to formulate policies and make evidence based decisions to further improve the lives of the people in the District.

To institute an effective and efficient system for tracking the progress of programmes and projects in the district through systematic monitoring and evaluation of the District Annual Action Plan

PROCESSES

The processes the district assembly adopted in the monitoring and evaluation of its development activities were based on the NDPC's guidelines for M&E.

- The exercise started with the collection of data from the District Assembly Offices as well as decentralized departments on the status of programmes and projects carried out within the year under review.
- There was interaction with the projects contractors
- Again, there was field visits and site meetings to brief all relevant stakeholders
- Collecting Data on the implementation of Physical and Non Physical Projects through site visits, monitoring and inspection.

- Holding Quarterly M&E meetings.
- Reporting

PROGRAMMERS' AND PROJECTS MONITORED

During the quarter under review, the North Gonja District Assembly continued its development efforts of providing Physical Infrastructure to cater for various development needs at various locations within the District. The District monitored a total of forty-two (52) projects and fifty-four (45) Programmes. These activities were funded from District Assembly's Common Fund (DACF), I, GET Fund, GSOP, DDF, PSIP, RING and among others.

Below is a matrix of projects with the various contractors and the funding sources attached to each and every project.

Table 3: PROGRESS REPORT ON DEVELOPMENT PROJECTS JULY- SEPTEMBER, 2022

S/N	PROJECT NAME	LOCATIO N	SECTO R	SOURCE OF FUNDIN G	AWAR D DATE	START DATE	IMPLEMENTATION STATUS (%)	REMARKS
1								
2	Construction and Completion of "CHPS" Compound	Korpotor	Health	DACF	12/5/2018	12/12/2019	75	On-Going
3	Rehabilitation of 3- Unit Classroom Block	Yagbum	Educatio n	DACF	3/25/2019		100	Completed and in use
4	Rehabilitation of 6- Unit Classroom Block	Sakpala	Educatio n	DACF	3/25/2019		100	Comple ted and in use
5	Construction of "CHPS" Compound	Gua	Health	DACF	16/08/2016	16/09/2017	60	On- Going
6	Construction of 1No. 3-Units Classroom block and 60no. Dual desk furniture and urinary at Daboya Pentecost Primaryschool.	Daboya	Educatio n	DACF-RFG	31/Aug-/19	02/Sep-/19	100	Comple ted and in use
7	Construction of 6- Unit Classroom Block with Office, Store and Ancillary Facilities	Yagbum	Educatio n	Getfund	2/4/2020		100	Comple ted and in use

8	Construction of 6- Unit Classroom Block with Office, Store and Ancillary Facilities	Bugsa	Educatio n	Getfund	2/4/2020		95	On- Going
9	Supplying of 1000 wooden dual desk	District wide	Educatio n	DACF-RFG	9/11/2020		100	Completed and in use
10	Construction of 6-unit classroom block with office, store and ancillary facilities	Dissah	Educatio n	Getfund	03/08/2016	03/05/202 0	100	Completed and in use

S/N	PROJECT NAME	LOCATIO N	SECTO R	SOURC E OF FUNDI NG	AWA RD DAT E	START DATE	IMPLIM ENTATI ON STATUS (%)	REMARKS
11	Construction of 3- Unit Classroom Block with Office, Store and Ancillary Facilities	Kagbal	Educatio n	DACF- RFG	9/11/2 020		100	Completed and in use
12	Supplying of 500 wooden dual desk	District wide	Educatio n	DACF- RFG	17/8/2 021	31/08/20 21	100	Completed and in use
13	Construction of 1No. Office Complex for Ambulance and Fire Service	Daboya	Health & Security	DACF- RFG	31/8/2 021	14/09/20 21	98	Completed
14	Rehabilitation of 1No. 3-unit classroom Block, and Office	Tari No. 1	Educatio n	DACF	6/9/2021	15/09/20 21	100	Completed and in use
15	Rehabilitation of 1No. 3-unit classroom Block, and Office	Singa	Educatio n	DACF	6/9/2021	15/09/20 21	100	Completed and in use
16	Supply and Delivery of 500 no. mono desk for Basic Schools	District Wide	Educatio n	DACF-RFG	6/6/2022	15/06/20 22	100	Completed in used
17	Supply and Delivery of 1000 no. dual desk for Basic schools	District Wide	Educatio n	DACF-RFG	6/6/2022	15/06/20 22	100	Completed in used

18	Construction of 3- Unit Classroom Block with Office, Store and Ancillary Facilities	Nabengu	Education	DACF-RFG	7/6/2022	21/06/2022	75	On-Going
19	Construction of "CHPS" Compound	Yazori	Health	DACF	16/08/2016	16/09/2017	41	On-Going
20	Construction 1no. 6 Units Classroom Block with Office And Ancillary Facilities	Bawena	Education	Getfund	03/08/2016	03/05/2020	100	Completed and in use

OBSERVATIONS

The monitoring after their visits and interactions made the following observations:

- Generally most projects were progressing well and at various levels of completion
- Most DACF projects were at a standstill due to delay in the release of funds
- Upgrading of Busunu-Daboya Road had come to a standstill as a result of fundi

RECOMMENDATIONS

The team thus recommended that the following measures be taken to address the observations

- Management was task liaise with government for the completion of the Busunu-Daboya Road
- Management were also advised not to initiate any new projects under DACF until all projects under this funding source are completed and in use.

MONITORING MEMBERS

NAME	DESIGNATION	SIGNATURE

